

# ROYAL EXCHANGE THEATRE

## Terms and Conditions



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| Position:            | Head of Stage & Automation<br>(Permanent)  |
| Salary:              | Up to ££28,848 per annum (dependent on skills and experience)  |
| Hours of work:       | <p>Normal hours average 40hrs per week across 5 days Monday-Saturday between the hours of 10:00 and 2300, subject to contract variation.</p> <p>Weekend and occasional overnight work will be expected according to the production programme.</p> <p>Work outside these hours or on a Sunday/Bank Holiday will be paid as overtime according to our in-house agreement.</p>  |
| Holidays:            | 20 days per annum (pro rata) plus bank holidays. Rising to 25 days after three years continuous service.   |
| Right to Work:       | Before starting employment at the Royal Exchange Theatre, all individuals are required to provide evidence that they hold the legal right to live and work in the United Kingdom (UK).   |
| References:          | We require 2 satisfactory employer references for our recruitment process.   |
| Pension:             | <p>Staff will be automatically enrolled in The People's Pension subject to a 3-month postponement period, providing your regular earnings are above the earnings threshold (calculated on a yearly basis by the Department of Work &amp; Pensions).</p> <p>Employees are currently started at the minimum contribution rate of 1% of qualifying earnings. The Royal Exchange will also contribute 1% towards your pension pot. If you would like to increase your contributions, the Royal Exchange will match this up to a limit of 4%.</p> |
| Other benefits:      | Subsidised Green Room<br>Childcare vouchers<br>Complimentary tickets to Royal Exchange productions<br>Pension scheme   |
| Probationary period: | Three months   |