



ROYAL EXCHANGE THEATRE

JOB DESCRIPTION

JOB TITLE: Senior Sound Technician
CONTRACT: Permanent
HOURS: 40 hours per week
SALARY: £34,245 per annum
REPORTS TO: Head of Sound

JOB OVERVIEW

We are seeking an experienced and motivated Senior Sound Technician to join the sound team at the Royal Exchange Theatre in Manchester. This role plays a vital part in delivering high-quality sound for a diverse programme of productions, events, and community work within our unique in-the-round performance space, our 90-seat studio space, and external sites, on occasion.

Working under the direction of the Head of Sound, you will contribute to the planning, installation, and operation of sound systems, ensuring excellence in audio delivery across all productions.

KEY RESPONSIBILITIES

- Support the delivery of all sound elements for productions, events, and visiting companies
- Operate sound systems during performances, including playback and live mixing
- Supervise shows and collaborate with artists
- Assist in the rigging, testing, and maintenance of all sound equipment
- Produce and maintain accurate technical documentation, including sound scripts and cue sheets
- Participate in get-ins, technical rehearsals, previews, runs, and get-outs
- Troubleshoot and resolve technical issues efficiently under pressure
- Collaborate closely with creative teams, artists, stage management, and other technical departments
- Ensure compliance with health and safety standards and best practice
- Attend productions meetings and take notes when deputising for the Head of Sound
- Manage casual workers, when needed



Duties and responsibilities of all members of staff

- Be aware of the work of other departments in the achievement of the Royal Exchange Theatre's aims and to take an active part in communicating and co-operating with other staff and departments
- Work in accordance with the Equality and Diversity policy of the Royal Exchange Theatre and to participate in the achievement of the theatre's Diversity action plan
- Be aware of, and comply with, rules and legislation pertaining to Health and Safety at work and to abide by the procedures as set out in the Health and Safety policy
- Abide by other guidelines, procedures and policies provided by the Company
- Take part in such working groups and committees as might from time to time be required for the fulfilment of departmental or company aims

Person specification

Essential

- Significant professional experience in theatre sound and musicals
- Competent programmer and operator using DiGiCo mixing desks with T software
- Strong Knowledge in QLab, and radio microphone systems
- Experience in interpreting technical drawings and sound documentation
- Excellent problem-solving and fault-finding skills, and the ability to work under pressure
- Experience with mic fitting and colouring
- Strong communication skills and teamwork ethic
- Experience with working with freelancers/casual workers and overseeing their workload
- Flexible approach to working hours, including evenings and weekends

Desirable

- Experience in a producing theatre environment
- Familiarity with analogue infrastructures, TiMax and MADi
- Knowledge of GreenGo comms systems
- Understanding of sound design processes and collaboration with designers
- An Insight in basic video playback through QLab
- Basic knowledge of other technical theatre disciplines